



REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, November 13, 2023 at 4:30 pm
West Burlington Campus, 1500 West Agency Road, West Burlington, IA
SCC Board Room

Minutes

1.0 Routine Items

1.1 Call to Order, Roll Call, and Pledge of Allegiance

Board Chair Joseph Johnson called the meeting to order at 4:30 p.m. Roll call indicated Trustees Nabulsi, Fife-LaFrenz, Hillyard, Johnson, and Heland were present in the room. Also present were President Michael Ash, Treasurer Cory Gall, Secretary Darcy Burdette, and SCC staff members Michelle Allmendinger, Jeff Ebbing, Chuck Chrisman, and Val Giannettino.

1.2 Adoption of Formal Agenda

Trustee Heland moved to approve the formal agenda. Trustee Fife-LaFrenz seconded. Motion carried.

1.3 Communications (Limited to Five (5) Minutes per Individual)

1.3.1 Audience

None

1.3.2 Administration

Executive Director Val Giannettino thanked all for supporting Great Tastes.

1.3.3 Board

Trustees made note of the college-related events they attended including Great Tastes and the ribbon cutting for the Fun City Courts. Trustee Nabulsi reported that he attended a Community College Council meeting where they are reviewing rules to see what can be removed or combined per the Governor's directive.

1.4 Community Colleges for Iowa (f/k/a IACCT) Trustees Report

Trustee Hillyard reported that the Community Colleges for Iowa Trustees Board met in a joint session with the presidents on October 25, 2023 with a Board Retreat following. In the Joint meeting they formed 3 small groups and he participated in a discussion about leadership development. He was able to share ideas from our Board and learn what others are doing. The next IACCT Board meeting will be December 13, 2023.

2.0 Action Items

2.1 Approval of Consent Agenda

1. Approval of Minutes

- **October 16, 2023 Regular Board Meeting Minutes**

2. Presentation of Bills of Account

3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Trevor Smith	Assistant Men's Basketball Coach/Resident Advisor – Men's Basketball	08/01/2022	10/27/2023	Personal.
Tim Sullivan	Custodian II – WB - Level 9	11/13/2007	06/30/2024	Accepted early retirement.

4. Employee Contracts

Name	Title	Contract Period	Salary
Tessa Lamartine (Replacement)	Admissions Recruiter	October 30, 2023 – June 30, 2024	\$26,923.08 (\$40,000.00 annual)

Trustee Hillyard moved approval of the Consent Agenda items. Trustee Heland seconded. Motion to approve the Consent Agenda carried on a 5-0 roll call vote.

2.2 Confirmation of 2024 Distinguished Alumni Awards

Executive Director for Institutional Advancement Val Giannettino reported that on October 26, 2023, the SCC Alumni Association Board of Directors reviewed and voted on nominees for the Keokuk and West Burlington 2024 Distinguished Alumni Awards. After reviewing the background information for both nominees, she recommended that the Board of Trustees confirm the following individuals for the 2024 Distinguished Alumni awards:

- Keokuk Campus Distinguished Alumni: John Davis, Class of 1968
- West Burlington Campus Distinguished Alumni: Curt Haney & Jeff Haney, class of 1977 & 1978

The SCC Foundation board will approve in their meeting on Tuesday, November 14, 2023.

Trustee Hillyard moved to confirm the 2024 Distinguished Alumni Award nominees. Trustee Heland seconded. Motion carried on a 5-0 roll call vote.

2.3 Resolution Approving the Continuation of the Plant Fund Levy

Vice President Cory Gall referred Trustees to a Resolution in their Board packet to approve continuing the plant fund levy for an additional 10 years. The plant fund levy was initially approved in 2001 at a special election for a period beginning July 1, 2002 and ending June 30, 2012. In 2009, the voters authorized continuance of the plant fund levy for the period beginning July 1, 2012 and ending June 30, 2022. Prior to June 30, 2022, the Board adopted a resolution and approved the continuance of the plant fund levy for the period beginning July 1, 2022 and ending June 30, 2032. The plant fund levy has been imposed in the merged area for a period of at least 20 years and has been extended for one ten-year period beginning July 1, 2022. The law allows for the levy to be extended an additional period of ten years beyond June 30, 2032. Vice President Gall is recommending approval of the continuation of the plant fund levy for an additional ten years commencing July 1, 2032 and ending June 30, 2042 at the rate of twenty and

one-fourth cents per thousand dollars of assessed value on all taxable property in the merged area. He noted that this is essential to the college's operation budget.

Trustee Nabulsi moved to approve Resolution for Continuation of the Plant Fund Levy. Trustee Heland seconded. Motion carried on a 5-0 roll call vote.

3.0 Accountability

3.1 President's Report

President Ash referred Trustees to his report in their folders and highlighted several items.

1. We have signed an agreement with Sheridan Wealth to explore eligibility for employee retention credit (ERC) through the IRS to replace dollars spent on payroll during the COVID pandemic.
2. Had a meeting with a donor who plans to give a significant donation in support of athletics.
3. Completed a proposal to a donor who is considering funding the badge entry system for the Student Center.
4. Met w/Theresa Umscheid for the ICCOC Annual Review.
5. The Special Recruitment Committee met to share their thoughts, ideas and perspectives. We will continue to meet and form a plan for how to act on suggestions.
6. Have been interviewing candidates for the Assistant Director of the Greater Burlington Area Sports Facilities. This person would be mostly in charge of operations at The Turf freeing Director Andrew Ryerson to focus his efforts more on the newly opened Courts at Fun City.
7. Held Ribbon Cutting for the Courtside and the Courts on Friday, Nov 10th. It was a wonderful event and a full-scale basketball tournament is being held this weekend.
8. Attended the University of Iowa Football game on Saturday and connected with the President – Dr. Barbara Wilson and Representatives Taylor Collins and Matt Rinker.

3.2 Monthly Financial Report

Vice President Cory Gall referred Trustees to the monthly financial reports in their board packets. He referred them to the Financial Comparative Data summary making note that tuition and fees are up over prior year. From the cash and investment report he reported that interest for money market accounts have increased from 3.25% to 4% and the previous CD investment termed and renewed as a 7-month CD at 5.1% interest.

3.3 Reserves Review

Vice President Gall provided a summary of the college reserves. He noted that the fund balances he refers to in this review are not cash. The fund balances accumulate the net income and expense for the entire fund each year. This balance is then added to the accumulation of all the previous years' balances. His review highlighted the reserve balances for the last 4 years. He listed the uses of the HEERF funding and the uncommitted balance of those funds. Trustees thanked Vice President Gall for providing this report.

3.4 Facilities Update

Vice President Gall reported that the site work for saferoom has started. Facilities Director Ben Lofthus was able to secure donation from ideal ready mix for storage room at the track and soccer field. The final counter tops for all the projects around campus.

4.0 Future Meetings

Board Chair Johnson reviewed the list of future meetings noting that the December 11, 2023 meeting will begin with a joint meeting and dinner with legislators beginning at 4 pm.

5.0 Adjournment

There was consensus that the meeting be adjourned at 5:49 p.m.

These minutes have been approved by the Board of Trustees and this is certified to be a true copy.

Darcy Burdette

Darcy Burdette, Board Secretary